

2ND REVISED ANNUAL PROCUREMENT PLAN FY 2023

Department/Bureau/Office: PHILIPPINE TAX ACADEMY
 Region: NCR
 Address: 7F EDCP Building, BSP Complex Roxas Blvd.,

Agency Account Code: *090
 Organization Type: GOCC

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Project No.	Code	Procurement of Project/Activity	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget PhP			Remarks (Brief Description of Program/Project)	
					Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO		
		Common Use Supplies and Equipment	PTA and Institutes	NP-53.5 Agency-to-Agency	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	1,945,876.53	1,945,876.53		Procurement of Common-use supplies and equipment	
		Other Common Use Supplies and Equipment (outside PS-DBM)	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	4,539,507.52	4,539,507.52		Procurement of Common-use supplies and equipment (outside PS-DBM)	
		Transportation Expenses	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	911,000.00	911,000.00		Transportation Expenses	
		Subscription Expenses	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	415,000.00	415,000.00		Subscription Expenses (Newspaper, accreditation, licenses and other related expenses)	
		Trainings	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	3,000,000.00	3,000,000.00		Various trainings and workshops	
		Scholarships	PTA and Institutes	NP-53.5 Agency-to-Agency	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	3,000,000.00	3,000,000.00		Scholarships	
		Lease of Venue, Accommodation and Meals	PTA and Institutes	NP-53.10 Lease of Real Property and Venue	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	21,105,000.00	21,105,000.00		Lease of Training Venue, Accommodation, Meals	
		Meals Expenses	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	2,500,000.00	2,500,000.00		Meals expenses for various trainings, workshops and other related activities	
		Travelling Expenses	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	3,089,000.00	3,089,000.00		Travelling expenses (local, foreign)	
		Consultancy Services	PTA and Institutes	NP-53.7 - Highly Technical Consultants	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	7,507,000.00	7,507,000.00		Hiring of Highly Technical Consultants	
		General Services	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	60,000.00	60,000.00		General services expenses	
		Utility Expenses	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	240,000.00	240,000.00		Utility expenses	
		Rent Expenses	PTA and Institutes	NP-53.5 Agency-to-Agency	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	6,700,000.00	6,700,000.00		Lease of Building, Office Space or Structure	
Government Quality Management Program (GQMP)														
		Lease of Venue, Accommodation and Meals	PTA and Institutes	NP-53.10 Lease of Real Property and Venue	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	3,000,000.00	3,000,000.00		Lease of Venue, Accommodation and Meals for various activities of GQMP	
		Transportation Services QMS Implementation	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	385,000.00	385,000.00		Lease of Transportation services for the various activities of GQMP	
		QMS Certification	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	800,000.00	800,000.00		Procurement of ISO Certification Body	
		Various Books and other-related References	PTA and Institutes	NP-53.5 Agency-to-Agency	Q2 2024	N/A	Q22023	Q22023	Corporate Operating Budget	50,000.00	50,000.00		Procurement of various books and reference for the QMS	
PTA Anniversary Expenses														
		Venue and Meals	PTA and Institutes	NP-53.5 Agency-to-Agency	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	2,000,000.00	2,000,000.00		Lease of Venue and Meals for the PTA Anniversary Event	
		Lease of Transportation Services	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	80,000.00	80,000.00		Lease of Shuttle services for the PTA Anniversary Event	
		Lease of Real Property and Venue	PTA and Institutes	NP-53.10 Lease of Real Property and Venue	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	100,000.00	100,000.00		Accommodation and Meals for the PTA Anniversary Secretariat	
		Customized Planner Organizer	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	250,000.00	250,000.00		Supplies and materials expenses for the event	
		Customized Lanyard with plastic ID holder	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	10,000.00	10,000.00			
		Customized Corporate Pin	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	25,000.00	25,000.00			
		Rosette Lei	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	25,000.00	25,000.00			
		Fresh Flowers (Standee and Bouquet)	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	80,000.00	80,000.00			
		Tokens of Appreciation	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	250,000.00	250,000.00			
		Labeling Supplies and materials	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	20,000.00	20,000.00			
		Brochures	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	30,000.00	30,000.00			
		Professional Lights and Sound System Rental	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	150,000.00	150,000.00			Professional Lights and Sound System Rental with LED Screen Rental
		Photo and Video Coverage	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	50,000.00	50,000.00			Lease of Photo and Video Coverage
		Clothing (Secretariat)	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q2 2023	Q2 2023	Corporate Operating Budget	75,000.00	75,000.00		Clothing expenses for the PTA Anniversary event	
Provision for Department of Information and Communications Technology (DICT) endorsed Information Systems Strategic Plan (ISSP)														
		Desktops, Mid-range (bundled with MS OS)	PTA and Institutes	Competitive Bidding	Q2 2023	Q2 2023	Q22023	Q22023	Corporate Operating Budget	1,400,000.00		1,400,000.00	Procurement of various CT Machinery and Equipment	
		Desktops, Low-end (bundled with MS OS)	PTA and Institutes	Competitive Bidding	Q2 2023	Q2 2023	Q22023	Q22023	Corporate Operating Budget	1,100,000.00		1,100,000.00	Procurement of various CT Machinery and Equipment	
		Mobile Computing Device/Tablets	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	400,000.00		400,000.00	Procurement of Mobile Computing Device/Tablets	
		Scanning Equipment	PTA and Institutes	NP-53.9 - Small Value Procurement	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	150,000.00		150,000.00	Procurement of Document Scanners	
		Laser Colored Printer	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	375,000.00		375,000.00	Procurement of Laser colored printers	

	Biometrics with Facial Recognition and RFID	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	300,000.00	300,000.00	Procurement of Biometrics with RFID and facial recognition
	Business Function Specific Software (Office Std Dev LSA)	PTA and Institutes	NP-53.5 Agency-to-Agency	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	1,082,528.40	1,082,528.40	Procurement of Business Function Software
	Business Function Specific Software (Office Std Dev SL)	PTA and Institutes	NP-53.5 Agency-to-Agency	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	482,454.75	482,454.75	
	Business function specific software (Power BI)	PTA and Institutes	NP-53.5 Agency-to-Agency	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	67,491.60	67,491.60	
	Internet Dedicated Service (HAS)	PTA and Institutes	Competitive Bidding	Q2 2023	Q2 2023	Q22023	Q22023	Corporate Operating Budget	5,000,000.00	5,000,000.00	Procurement of Office Productivity Items: Communication
	IP/PABX (20) Digital Phones, Isdn Pri, PBX Appliance with Installation & Configuration	PTA and Institutes	Competitive Bidding	Q3 2023	Q3 2023	Q32023	Q32023	Corporate Operating Budget	1,500,000.00	1,500,000.00	Procurement of Office Productivity Items: Communication
	Structured Cabling for Voice and Data	PTA and Institutes	Competitive Bidding	Q3 2023	Q3 2023	Q32023	Q32023	Corporate Operating Budget	500,000.00	500,000.00	Procurement of Office Productivity Items: Communication
	Email Service	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	400,000.00	400,000.00	Procurement of Office Productivity Items: Subscriptions
	End-point and Email Security Solution	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	800,000.00	800,000.00	Procurement of Office Productivity Items: Subscriptions
	Identity Access Management Solution	PTA and Institutes	Competitive Bidding	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	2,000,000.00	2,000,000.00	Procurement of Office Productivity Items: Subscriptions
	Project Management Software	PTA and Institutes	NP-53.9 - Small Value Procurement	Q2 2023	N/A	Q22023	Q22023	Corporate Operating Budget	25,000.00	25,000.00	Procurement of Office Productivity Items: Subscriptions
	HA Network Solution	PTA and Institutes	Competitive Bidding	Q2 2023	Q2 2023	Q22023	Q22023	Corporate Operating Budget	8,000,000.00	8,000,000.00	Procurement of ICT Projects: ICT Machinery and Equipment
	Ten (10) units Wireless Access Points with Cloud Based Management and Administration	PTA and Institutes	Competitive Bidding	Q3 2023	Q2 2023	Q32023	Q32023	Corporate Operating Budget	850,000.00	850,000.00	Procurement of ICT Projects: ICT Machinery and Equipment
	HA Security Solution	PTA and Institutes	Competitive Bidding	Q3 2023	Q2 2023	Q32023	Q32023	Corporate Operating Budget	5,100,000.00	5,100,000.00	Procurement of ICT Projects: ICT Machinery and Equipment
	Ms SQL Database Software	PTA and Institutes	Competitive Bidding	Q3 2023	Q2 2023	Q32023	Q32023	Corporate Operating Budget	2,000,000.00	2,000,000.00	Procurement of ICT Projects: ICT Machinery and Equipment
	Operating System Windows Server 2019 Datacenter with Software Assurance SA	PTA and Institutes	Competitive Bidding	Q3 2023	Q2 2023	Q32023	Q32023	Corporate Operating Budget	2,000,000.00	2,000,000.00	Procurement of ICT Projects: ICT Machinery and Equipment
	PKI/Digital Signature	PTA and Institutes	NP-53.9 - Small Value Procurement	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	300,000.00	300,000.00	Procurement of ICT Projects: Subscriptions
	Domain Security Service	PTA and Institutes	NP-53.9 - Small Value Procurement	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	300,000.00	300,000.00	Procurement of ICT Projects: Subscriptions
	ETL/API	PTA and Institutes	NP-53.9 - Small Value Procurement	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	500,000.00	500,000.00	Procurement of ICT Projects: Subscriptions
	Development and Licenses for Enterprise Resource Management System (ERMS) - HRIS - Asset Management and Procurement System - Acctg. System	PTA and Institutes	Competitive Bidding	Q3 2023	Q3 2023	Q32023	Q32023	Corporate Operating Budget	5,600,000.00	5,600,000.00	Procurement of Internal ICT Project (Enterprise Resource Management System): ICT Software
	Cloud Service	PTA and Institutes	Competitive Bidding	Q3 2023	Q3 2023	Q32023	Q32023	Corporate Operating Budget	1,000,000.00	1,000,000.00	Procurement of Internal ICT Project (Enterprise Resource Management System): ICT Software
	Establishment of Web Portal and Moodle LMS Hosting on Cloud	PTA and Institutes	Direct Contracting	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	7,349,630.87	7,349,630.87	Cross-Agency ICT Projects (Enterprise Learning Management System with Student Portal): IC
	TV Display Panel	PTA and Institutes	NP-53.9 - Small Value Procurement	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	320,000.00	320,000.00	Cross-Agency ICT Projects: ICT Machinery and Equipment
	Infomercial/Scheduler Equipment	PTA and Institutes	NP-53.9 - Small Value Procurement	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	400,000.00	400,000.00	Cross-Agency ICT Projects: ICT Machinery and Equipment
	Mobile Video Conferencing	PTA and Institutes	NP-53.9 - Small Value Procurement	Q3 2023	N/A	Q32023	Q32023	Corporate Operating Budget	300,000.00	300,000.00	Cross-Agency ICT Projects: ICT Machinery and Equipment
	Transportation Outlay	PTA and Institutes	Competitive Bidding	Q3 2023	Q3 2023	Q22023	Q22023	Corporate Operating Budget	7,080,000.00	7,080,000.00	Procurement of Motor Vehicles (Passenger Van and Multi-purpose Vehicle)
	Furniture and Fixtures	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	5,000,000.00	5,000,000.00	Procurement of Various Furniture and Fixtures
	Furniture and Fixtures	PTA and Institutes	Competitive Bidding	Q1 2023	Q1 2023	Q1 2023	Q1 2023	Corporate Operating Budget	5,000,000.00	5,000,000.00	Procurement of Various Furniture and Fixtures
	ICT and Other Machinery and Equipment	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2025	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	1,423,612.00	1,423,612.00	Procurement of Various ICT, machineries and equipment
	Intangible Assets Outlay	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	770,000.00	770,000.00	Intangible assets (Subscriptions, softwares and other related-assets)

A. TOTAL									131,268,101.67	62,392,384.05	68,875,717.62
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)									13,126,810.17		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)											
D. GRAND TOTAL (A + B+ C)									144,394,911.84		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the goods and services listed as professional services, common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

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BIDS AND AWARDS COMMITTEE


ELIZABETH B. PABLEO
Vice Chairperson


ATTY. NOEMI ALCALA-GARCIA
Chairperson

Approved by: 
GIL S. BELTRAN
President

05-06-2023