

ANNUAL PROCUREMENT PLAN FY 2023

Department/Bureau/Office: PHILIPPINE TAX ACADEMY
 Region: NCR
 Address: 7F EDPC Building, BSP Complex Roxas Blvd., Manila

Agency Account Code: 9090
 Organization Type: GOCC


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Project No.	Class	Description of Project/Activity	Fiscal Year	Mode of Procurement	Advertisement/Posting of Bids	Submission/ Opening of Bids	Bidding of Award	Contract Signing	Status of Funds	Substantiated Budget (P)			Remarks (Brief Description of Project/Program)
										2023	2023	2023	
1		Common Use Supplies and Equipment	PTA and Institutes	NP-53.5 Agency-to-Agency	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	452,650.00	452,650.00		Common-use supplies and equipment
2		Trainings	PTA and Institutes	NP-53.9 - Small Value Procurement	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	6,270,000.00	6,270,000.00		Various trainings, onboarding, official meetings and other meal-related expenses for various trainings
3		Scholarships	PTA and Institutes	NP-53.5 Agency-to-Agency	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	3,000,000.00	3,000,000.00		Scholarship programs
		Provision for Department of Information and Communications Technology (DICT) endorsed Information Systems Strategic Plan (ISSP)											
4		Office Productivity: ICT Machinery and Equipment	PTA and Institutes	Competitive Bidding	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	3,123,800.00		3,123,800.00	Procurement of various ICT Machinery and Equipment: Document Scanners, laptops, Mid-range and Low-end desktops, colored printers, Mobile Computing Devices/Tablets (for learners)
5		Office Productivity: ICT Machinery and Equipment	PTA and Institutes	NP-53.9 - Small Value Procurement	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	300,000.00		300,000.00	Procurement of Biometrics with RFID and facial recognition
6		Office Productivity: ICT Software- ICT Software	PTA and Institutes	NP-53.9 - Small Value Procurement	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	60,000.00		60,000.00	Procurement of Photo and Video Editing Software
7		Office Productivity: ICT Software- ICT Software	PTA and Institutes	Competitive Bidding	Q32023	N/A	Q32023	Q32023	Corporate Operating Budget	1,650,000.00		1,650,000.00	Procurement of MS Office STD (desktop/laptop)
8		Office Productivity: Communication	PTA and Institutes	Competitive Bidding	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	7,000,000.00		7,000,000.00	Procurement of Internet Dedicated Service (IMS), IP/PABX (20) Digital Phones, Isdn Pri, PBX Appliances with Installation & Configuration, Structured Cabling for Voice and Data
9		Office Productivity: Subscriptions	PTA and Institutes	Direct Contracting	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	400,000.00		400,000.00	Procurement of Email Service of the PTA and its Institutes
10		Office Productivity: Subscriptions	PTA and Institutes	NP-53.9 - Small Value Procurement	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	800,000.00		800,000.00	Procurement of Email and Email Security Solution
11		Office Productivity: Identity Access Management Solution	PTA and Institutes	Competitive Bidding	Q32023	N/A	Q32023	Q32023	Corporate Operating Budget	2,000,000.00		2,000,000.00	Procurement of Identity Access Management Solution
12		Office Productivity: Project Management Software	PTA and Institutes	NP-53.9 - Small Value Procurement	Q32023	N/A	Q32023	Q32023	Corporate Operating Budget	25,000.00		25,000.00	Procurement of Project Management Software
13		Office Productivity: Strategic Planning/ Collaborative Meetings	PTA and Institutes	NP-53.9 - Small Value Procurement	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	1,000,000.00		1,000,000.00	Strategic Planning/ Collaborative Meetings
14		ICT Projects: ICT Machinery and Equipment	PTA and Institutes	Competitive Bidding	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	13,950,000.00		13,950,000.00	Procurement of HA Network Solution, Ten (10) units Wireless Access Points with Cloud Based Management and Administration, HA Security Solution
15		ICT Projects: ICT Machinery and Equipment	PTA and Institutes	Competitive Bidding	Q32023	N/A	Q32023	Q32023	Corporate Operating Budget	21,000,000.00		21,000,000.00	Procurement of HA Server Solution, Ms SQL Database Software, Redhat Linux data center OS, VMware 7 datacenter, Storage Solution
16		ICT Projects: Subscriptions	PTA and Institutes	NP-53.9 - Small Value Procurement	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	900,000.00		900,000.00	Procurement of Various Subscriptions: PKI/ Digital Signature, Domain Security Service, ETL/API
17		ICT Projects: Trainings	PTA and Institutes	NP-53.9 - Small Value Procurement	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	2,100,000.00		2,100,000.00	Procurement of Specialized Trainings
18		ICT Projects: Managed Services	PTA and Institutes	NP-53.9 - Small Value Procurement	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	1,000,000.00		1,000,000.00	Procurement of ICT Projects: Managed Services
19		ICT Projects: Internal ICT Project (Enterprise Resource Management System)	PTA and Institutes	Competitive Bidding	Q32023	N/A	Q32023	Q32023	Corporate Operating Budget	6,600,000.00		6,600,000.00	Development and Licenses for Enterprise Resource Management System (ERMS) and Procurement of Cloud Services

20	ICT Projects: Internal ICT Project (Enterprise Resource Management System)	PTA and Institutes	Competitive Bidding	Q32023	N/A	Q32023	Q32023	Corporate Operating Budget	5,000,000.00	5,000,000.00	5,000,000.00	Development and Licenses for Web Portal, Cloud Service, DevOps Frameworks Development, Load Balancing Infrastructure & Development,
21	Internal ICT Project (Web Portal): ICT Software	PTA and Institutes	Direct Contracting	Q32023	N/A	Q22023	Q22023	Corporate Operating Budget	9,000,000.00	9,000,000.00	9,000,000.00	Establishment of Web Portal and Moodle LMS Hosting on Cloud;
22	Internal ICT Project (Web Portal): TV Display Panel, Infomercial/Scheduler Equipment, Mobile Video Conferencing	PTA and Institutes	NP-53.9 - Small Value Procurement	Q32023	N/A	Q32023	Q32023	Corporate Operating Budget	1,020,000.00	1,020,000.00	1,020,000.00	Procurement of TV Display Panel, Infomercial/Scheduler Equipment, Mobile Video Conferencing
23	Conceptual Development Plan for PTA Office and Training Facilities in the New Clark City	PTA and Institutes	NP-53.5 Agency-to-Agency	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	30,000,000.00	30,000,000.00	30,000,000.00	Building- Conceptual Development Plan of PTA Office and Training Facility
24	Government Quality Management Program (GQMP)	PTA and Institutes	NP-53.5 Agency-to-Agency	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	1,497,750.00	1,497,750.00	1,497,750.00	Various activities for Government Quality Management Program (GQMP) Technical Assistance for the Development of Quality Management System (QMS) Certifiable to ISO 9001:2015.
25	Lease of Venue, Accommodation and Meals	PTA and Institutes	NP-53.5 Agency-to-Agency	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	50,400.00	50,400.00	50,400.00	
26	Transportation Services QMS Implementation	PTA and Institutes	NP-53.5 Agency-to-Agency	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	2,586,102.44	2,586,102.44	2,586,102.44	Consultancy Services for the Hiring of Highly Technical Consultants
27	Other Consultancy Services	PTA and Institutes	NP-53.7 Highly Technical Consultants	Q22023	N/A	Q22023	Q22023	Corporate Operating Budget	17,750,000.00	17,750,000.00	17,750,000.00	
28	Lease of Real Property and Venue	PTA and Institutes	NP-53.10 Lease of Real Property and Venue	Q1 2023	N/A	Q1 2023	Q1 2023	Corporate Operating Budget	11,300,000.00	11,300,000.00	11,300,000.00	Lease of Real Property, Venue, Office Space, Building/Structure, and Venue and/or accommodation for various trainings and workshops, onboarding programs, official meetings and other engagements
29	Multi-Purpose Vehicle, 2.8 G Diesel	PTA and Institutes	Competitive Bidding	Q22023	Q22023	Q22023	Q22023	Corporate Operating Budget				Procurement of Motor Vehicle (Passenger Van)
A. TOTAL									149,835,762.44	149,835,762.44	149,835,762.44	
B. ADDITIONAL PROVISION FOR INFLATION (10% of C)									14,983,576.24	14,983,576.24	14,983,576.24	
C. ADDITIONAL PROVISION FOR TRANSPORT AND TRAVEL												
D. GRAND TOTAL (A + B + C)									164,819,338.68	164,819,338.68	164,819,338.68	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the goods and services listed as professional services, common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

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ELIZABETH B. PABLO
 Vice Chairperson


ATTY. NOEM ALCALA-GARCIA
 Chairperson

Approved by:

GIL S. BELTRAN
 President
MAR 15 2023

ANNUAL PROCUREMENT PLAN- COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appce.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: PHILIPPINE TAX ACADEMY
 Region: NCR
 Address: 3F DEPARTMENT OF FINANCE
 ROXAS BLVD., MANILA

Agency Code/AACS: *000
 Organization Type: GOCC

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Item #	Item Description	Unit	Monthly Quantity Requirement																				Total Quantity for the Year	Unit Cost (as of 09/20/2022)	Total Required for the Year		
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug				Sep	Oct
PART I: AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
1	1219-601-A4-2	12" x 18" Ethyl, 500 ml	piece	118	75	75	264	12,823.80	118	75	75	268	12,823.80	112	75	75	262	12,536.70	418	75	75	268	12,823.80	1066	47.85	51,769.10	
2	1219-601-A4-3	ALCOHOL Ethyl, 1 Gallon	gallon	6	6	5	17	5,619.35	5	6	6	15	4,958.25	5	6	5	15	4,958.25	5	5	5	15	4,958.25	62	330.55	20,494.10	
3	60121417-00-PC1	CLEARBOOK, 20 transparent pockets, A4	piece	88	50	50	168	5,528.88	72	80	50	172	5,660.52	78	50	50	178	5,857.94	72	50	50	172	5,660.52	690	32.91	22,727.80	
4	60121418-00-PC1	CLEARBOOK, 20 transparent pockets, legal	piece	66	50	50	166	6,025.76	66	60	60	186	6,762.96	72	60	60	192	6,951.12	66	60	60	186	6,762.96	730	36.36	26,512.80	
5	60121519-ER-PC1	ERASER, plastic/ rubber	piece	29	15	15	59	263.73	44	15	15	74	330.75	44	15	15	74	330.78	44	15	15	74	330.78	381	4.47	1,256.07	
6	60121524-SP-001	SIGN PEN, Black, liquid or gel	piece	114	60	60	234	5,194.80	105	60	60	225	4,995.00	105	60	60	225	4,995.00	105	60	60	225	4,995.00	909	22.73	20,179.90	
7	60121524-SP-002	SIGN PEN, Blue, liquid or gel	piece	113	60	60	233	5,172.60	105	60	60	225	4,995.00	105	60	60	225	4,995.00	74	50	50	174	3,862.80	857	22.20	19,025.40	
8	60121524-SP-003	SIGN PEN, Red, liquid or gel	piece	87	50	50	187	4,040.40	58	50	50	158	3,507.60	58	50	50	158	3,507.60	50	50	50	150	3,507.60	656	22.20	14,563.20	
9	60121524-WR-PC1	WRAPPING PAPER, kraft, 50 sheets per pack	pack	6	5	5	16	2,579.20	0	0	5	5	806.00	5	0	0	5	806.00	5	0	0	5	806.00	31	161.20	4,997.30	
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00	
11	45111609-MH-PC1	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	12	0	0	12	199,056.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	16,588.00	199,056.00	
12	26111701-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	77	55	55	187	3,831.63	77	55	55	187	3,831.63	77	55	55	187	3,831.63	77	55	55	187	3,831.63	748	20.49	15,235.62	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	77	55	55	187	3,429.58	77	55	55	187	3,429.58	77	55	55	187	3,429.58	77	55	55	187	3,429.58	748	18.74	13,718.37	
14	26111703-BT-A03	BATTERY, d y cell, size D, Two (2) pieces per blister pack	pack	22	0	0	22	2,116.40	22	0	0	22	2,116.40	22	0	0	22	2,116.40	22	0	0	22	2,116.40	88	95.20	8,401.60	
PART II: ADDITIONAL SUPPLIES																											
15	47111612-AP-A01	AIR FRESHENER, Aerosol type, 150g	can	49	0	0	49	4,000.36	49	0	0	49	4,000.36	49	0	0	49	4,000.36	49	0	0	49	4,000.36	196	81.64	15,971.44	
16	47111614-RR-SC1	BROOM, Soft (Walis Tampo)	piece	3	0	0	3	408.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	136.24	408.72	
17	47111614-RR-TL1	BROOM, Stick (Walis Tingitang)	piece	3	0	0	3	58.34	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	22.78	68.16	

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82		Antigen Rapid Self-Test Kit	piece	1000	0	0	100	40,000.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1000	400.00	400,000.00
83	Other Machinery and Equipment	DSLR Camera*	unit	2	0	0	2	240,000.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	120,000.00	240,000.00
84		HD Video Camera*	unit	2	0	0	2	300,000.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	150,000.00	300,000.00
85		Wireless Laser Microphone	unit	5	0	0	5	60,000.00	0	0	0	0	0.50	0	0	0	0	0	0	0	0	0	5	16,000.00	80,000.00
86	Audio and visual presentation and composing equipment	SMART Television	unit	2	0	0	2	100,000.00	0	0	0	0	0.60	0	0	0	0	0	0	0	0	0	2	50,000.00	100,000.00
87	Appliances and other equipment	Refrigerator	unit	2	0	0	2	60,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	30,000.00	60,000.00
88		Microwave oven	unit	3	0	0	3	24,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3	8,000.00	24,000.00
89		Coffee maker	unit	3	0	0	3	9,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3	3,000.00	9,000.00
90		Portable vacuum cleaner	unit	2	0	0	2	24,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	12,000.00	24,000.00
91		Air purifier/humidifier	unit	3	0	0	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3	15,000.00	45,000.00
92		Air Purifier Filters	piece	15	0	0	15	75,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	15	5,000.00	75,000.00
93		Laminating Machine (heavy-duty)	unit	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	1	5,000.00	5,000.00
94		Water (5 gallons)	gallon	45	0	0	45	1,401.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	45	120.00	5,400.00
95		Water Dispenser (Hot and Cold)	unit	5	0	0	5	50,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5	10,000.00	50,000.00
96		Oven Toaster	unit	5	0	0	5	11,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5	2,300.00	11,500.00
97		Mobile Phone	unit	4	0	0	4	40,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	4	10,000.00	40,000.00
98		Coffee Boiler/Percolator	unit	2	0	0	2	13,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	6,500.00	13,000.00
99		Conference Condenser Microphone	unit	15	0	0	15	37,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	15	2,500.00	37,500.00
100		Double Sided Tape	piece	50	0	0	50	1,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	50	50.00	2,500.00
101		Performance Speaker	unit	2	0	0	2	20,000.00	0	0	0	0	0.50	0	0	0	0	0	0	0	0	0	2	10,000.00	20,000.00
102		VCR Board	piece	5	0	0	5	8,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5	1,700.00	8,500.00
103		Heavy Duty Extension Cord	piece	10	0	0	10	15,100.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	10	1,500.00	17,000.00
104		Trash Oven (500)	piece	50	0	0	50	17,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	50	350.00	17,500.00
105		Flash Bin	piece	2	0	0	2	1,200.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	600.00	1,200.00
106		Lighting Photography	piece	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	1	10,000.00	10,000.00
107		Cups and Saucers	set	3	0	0	3	7,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3	2,500.00	7,500.00
108		Goblet	set	4	0	0	4	2,600.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	4	650.00	2,600.00
109		Crystal Glass	set	6	0	0	6	3,300.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	6	550.00	3,300.00
110		Plates (Plain White)	set	4	0	0	4	13,600.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	4	3,400.00	13,600.00
111		Stainless Spoon	set	2	0	0	2	1,200.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	600.00	1,200.00
112		Stainless Fork	set	2	0	0	2	1,200.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	600.00	1,200.00
113		Dish Dryer	piece	1	0	0	1	9,512.52	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	1	9,512.52	9,512.52
114		CD-RW	piece	500	0	0	500	15,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	50	650.00	32,500.00
115		Tokens/Prizes for Training and Workshop Activities	piece	50	0	0	50	32,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	50	650.00	32,500.00
116		Safe Deposit Box	unit	2	0	0	2	2,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	2,500.00	2,500.00
117		Ledger sheet	pad	0	0	20	20	5,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	20	250.00	5,000.00
118		Portable Video Conferencing w/ 1080 P Camera, Speaker and Microphone	unit	0	0	5	5	150,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5	30,000.00	150,000.00
119		PVC ID	piece	0	0	500	500	15,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	500	30.00	15,000.00
120		Corkboard	piece	0	0	2	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	1,000.00	2,000.00
121		Push-its	box	0	0	3	3	165.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3	55.00	165.00
122		Power Direct	unit	5	0	0	5	25,090.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5	5,018.00	25,090.00
123		Various Books	unit	1	0	0	1	150,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	1	150,000.00	150,000.00
124		ID Chips with Holder	lot	0	0	100	100	15,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	100	155.00	15,500.00

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125		Stock Card	lot	0	0	30	30	4,650.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	30	155.00	4,650.00
126		ID Chips with Holder	lot	0	0	100	100	15,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	100	155.00	15,500.00
127		Rubber Stamps	lot	0	0	10	10	5,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	10	500.00	5,000.00
128		Plastic ID Holder	piece	0	0	5000	5000	100,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	5000	20.00	100,000.00
129		ID Maker with Cartridge	unit	0	1	0	1	250,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	250,000.00	250,000.00
130		Android Tablet	unit	5	0	0	5	75,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	5	15,000.00	75,000.00
131		Check Writer and Printer	unit	0	1	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	50,000.00	50,000.00
132		Monochrome Laserjet Printer up to A3 Paper Size bundled with Genuine Toners/Cartridge	unit	3	0	0	3	150,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	3	50,000.00	150,000.00
133		Wireless Mouse	unit	30	0	0	30	48,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	30	1,600.00	48,000.00
PART III. OTHER MOOE																								
1		Transportation Expenses	lot	1	0	0	1	500,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	500,000.00	500,000.00
2		Subscriptions (e-Learning Management System and related journals)	lot	1	0	0	1	1,288,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	1,288,000.00	1,288,000.00
3		Online Psychometrics	ps	1	0	0	1	70,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	70,000.00	70,000.00
4		Subscription to Online Psychometrics on Ethics Oriented Personality Test	ps	1	0	0	1	1,000,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,000,000.00	1,000,000.00
5		Newspaper and Magazine Subscription	lot	1	0	0	1	150,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	200,000.00	150,000.00
6		CPD Program Association (Amount based on LMD proposal)	lot	0	0	3	3	15,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	3	5,000.00	15,000.00
7		Copyrights (Amount based on 2022 APP)		1	0	0	1	250,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	250,000.00	250,000.00
8		Trademarks (Amount based on 2022 APP)		1	0	0	1	250,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	250,000.00	250,000.00
9		Training	unit	0	0	1	1	6,270,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	6,270,000.00	6,270,000.00
10		Workshops	lot	0	0	1	1	3,000,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	3,000,000.00	3,000,000.00
10		Training Venue and Accommodation	lot	1	0	0	1	17,750,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	17,750,000.00	17,750,000.00
11		Meals Expenses	person	1	0	0	1	3,870,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	3,870,000.00	3,870,000.00
12		Travelling Expenses (Local)	lot	1	0	0	1	1,218,000.00	1	0	0	1	1,218,000.00	1	0	0	1	1,218,000.00	1	0	0	1	1,218,000.00	1,218,000.00
13		Travelling Expenses (Foreign)	lot	1	0	0	1	1,871,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	1,871,000.00	1,871,000.00
14		Curriculum Management System Development, Consultancy Assessment and Course Development Consultant	person	1	1	1	3	417,000.00	1	1	1	3	417,000.00	0	0	0	0	0	0	0	0.00	6	139,000.00	834,000.00
15		Curriculum Development Consultant	person	0	0	3	3	1,800,000.00	0	0	0	0	0.00	3	0	0	3	0	0	0	0.00	6	600,000.00	3,600,000.00
16		ICT Infrastructure and Cyber Security Consultant	person	1	1	1	3	324,780.89	1	1	1	3	324,780.89	1	1	1	3	324,780.89	1	1	1	3	108,013.63	1,797,121.56
17		Other Consultancy Services	lot	1	0	0	1	2,585,102.44	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	2,585,102.44	9,586,102.44
18		Janitorial Services	lot	2	2	2	6	120,000.00	2	2	2	6	120,000.00	2	2	2	6	120,000.00	2	2	2	6	20,000.00	480,000.00
19		Security Services	lot	1	1	1	3	60,000.00	1	1	1	3	60,000.00	1	1	1	3	60,000.00	1	1	1	3	20,000.00	240,000.00
20		Postage and courier services		1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	100,000.00	100,000.00
21		Prepaid Cars		1	0	0	1	75,333.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	75,333.00	75,333.00
22		Internet Cars		1	0	0	1	75,333.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	75,333.00	75,333.00
23		Postpaid Plan (5 m Plan)		1	0	0	1	75,333.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	75,333.00	75,333.00
24		Fuel, Oil and Lubricants Expense		1	0	0	1	505,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	505,000.00	505,000.00
25		Repairs and Maintenance- Motor Vehicles		1	0	0	1	90,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	90,000.00	90,000.00

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26	Utility expenses	lot	1	0	0	1	470,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	470,000.00	470,000.00
27	Representation expenses	lot	1	0	0	1	970,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	970,000.00	970,000.00
28	Lease of Office Space, Building or Structure	lot	1	0	0	1	10,000,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	10,000,000.00	10,000,000.00
29	Membership, Dues, Contribution to Organizations	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	100,000.00	100,000.00

PART IV. CAPITAL OUTLAY

1. Office Productivity

1	ICT Machinery and Equipment	Mobile Computing Device/ Tablets (for students)	unit	0	0	0	0	0.00	30	0	0	30	600,000.00	0	0	0	0	0.00	0	0	0	0.00	30	20,000.00	600,000.00
2		Desktops, Mid-range (bundled with MS OS)	unit	0	0	0	0	0.00	20	0	0	20	1,400,000.00	0	0	0	0	0.00	0	0	0	0.00	20	70,000.00	1,400,000.00
3		Desktops Low-end (bundled with MS OS)	unit	0	0	0	0	0.00	20	0	0	20	1,100,000.00	0	0	0	0	0.00	0	0	0	0.00	20	55,000.00	1,100,000.00
4		Scanning Equipment	unit	0	0	0	0	0.00	3	0	0	3	150,000.00	0	0	0	0	0.00	0	0	0	0.00	3	50,000.00	150,000.00
5		Portable Printer	unit	0	4	0	4	160,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	4	40,000.00	160,000.00
6		Bionometrics with Facial Recognition and RFID	unit	0	0	2	2	300,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2	150,000.00	300,000.00
7	ICT Software	Photo and Video Editing Software	software	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	60,000.00	0	0	0	0.00	2	30,000.00	60,000.00
8		MS Office STD (desktop/laptop)	unit	0	0	0	0	0.00	0	0	0	0	0.00	55	0	0	55	1,650,000.00	0	0	0	0.00	55	30,000.00	1,650,000.00
9	Communication	Internet Dedicated Service	lot	0	0	0	0	0.00	1	0	0	1	2,500,000.00	0	0	0	0	0.00	0	0	0	0.00	1	2,500,000.00	2,500,000.00
10		IP PBX Phones with Installation & Configuration (Isdn PRI/PABX Line 30 Channel)	lot	0	0	0	0	0.00	1	0	0	1	1,500,000.00	0	0	0	0	0.00	0	0	0	0.00	1	1,500,000.00	1,500,000.00
11		IP PBX Phones, with Installation & Configuration (Isdn PRI/PABX Line 30 Channel)	lot	0	0	0	0	0.00	1	0	0	1	500,000.00	0	0	0	0	0.00	0	0	0	0.00	1	500,000.00	500,000.00
12	Subscriptions	Email Service	lot	0	0	0	0	0.00	50	0	0	50	400,000.00	0	0	0	0	0.00	0	0	0	0.00	50	8,000.00	400,000.00
13		File Point - 3 Email Security Solution	lot	0	0	0	0	0.00	200	0	0	200	800,000.00	0	0	0	0	0.00	0	0	0	0.00	200	4,000.00	800,000.00
14		Identity Access Management Solution	lot	0	0	0	0	0.00	50	0	0	50	2,000,000.00	0	0	0	0	0.00	0	0	0	0.00	50	40,000.00	2,000,000.00
15		Project Management Software	lot	0	0	0	0	0.00	1	0	0	1	25,000.00	0	0	0	0	0.00	0	0	0	0.00	1	25,000.00	25,000.00
16	Strategic Planning/ Collaborative Meetings	Microsoft Services	lot	0	0	0	0	0.00	1	0	0	1	25,000.00	0	0	0	0	0.00	0	0	0	0.00	1	25,000.00	25,000.00

2. ICT Projects

17	ICT Machinery and Equipment	HA Network Solution	lot	0	0	0	0	0.00	1	0	0	1	8,000,000.00	0	0	0	0	0.00	0	0	0	0.00	1	8,000,000.00	8,000,000.00
18		Ten (10) units Wireless Access Points with Cloud Based Management and Administration	lot	0	0	0	0	0.00	1	0	0	1	550,000.00	0	0	0	0	0.00	0	0	0	0.00	1	550,000.00	550,000.00
19		HA Security Solution	lot	0	0	0	0	0.00	1	0	0	1	5,100,000.00	0	0	0	0	0.00	0	0	0	0.00	1	5,100,000.00	5,100,000.00
20		HA Server Solution	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	8,000,000.00	0	0	0	0.00	1	8,000,000.00	8,000,000.00
21		Operating System Windows Server 2019 Datacenter with Software Assurance SA	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	2,000,000.00	0	0	0	0.00	1	2,000,000.00	2,000,000.00
22		Ms SQL Database Software	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	2,000,000.00	0	0	0	0.00	1	2,000,000.00	2,000,000.00
23		Redhat Linux data center OS	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	500,000.00	0	0	0	0.00	1	500,000.00	500,000.00
24		Vmware 7 datacenter	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	2,500,000.00	0	0	0	0.00	1	2,500,000.00	2,500,000.00
25		Storage Solution	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	2,500,000.00	0	0	0	0.00	1	2,500,000.00	2,500,000.00
26	Subscriptions	PKI/Digital Signature	lot	0	0	0	0	0.00	1	0	0	1	300,000.00	0	0	1	1	300,000.00	0	0	0	0.00	2	300,000.00	600,000.00
27		Domain Security Service	lot	0	0	0	0	0.00	1	0	0	1	300,000.00	0	0	1	1	300,000.00	0	0	0	0.00	2	300,000.00	600,000.00
28		ETL/API	lot	0	0	0	0	0.00	1	0	0	1	500,000.00	0	0	1	1	500,000.00	0	0	0	0.00	2	500,000.00	1,000,000.00
29	Trainings	Specialized Trainings	lot	1	0	0	1	2,100,000.00	1	0	0	1	2,100,000.00	0	0	1	1	2,100,000.00	0	0	0	0.00	3	2,100,000.00	6,300,000.00
30	Managed Services	Technical Support Services	lot	1	0	0	1	500,000.00	1	0	0	1	500,000.00	0	0	1	1	500,000.00	0	0	0	0.00	3	500,000.00	1,500,000.00
3. Internal ICT Project (Enterprise Resource Management System)			lot	1	0	0	1	500,000.00	1	0	0	1	500,000.00	0	0	1	1	500,000.00	0	0	0	0.00	3	500,000.00	1,500,000.00

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31	ICT Software	Development and Licenses for Enterprise Resource Management System (ERMS) - HRIS - Asset Management and Procurement System - Acctg. System	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	5,600,000.00	0	0	0	0	0.00	1	5,600,000.00	5,600,000.00	
32	Internal ICT Project (Web Portal)	Cloud Service	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,000,000.00	0	0	0	0	0.00	1	1,000,000.00	1,000,000.00	
33		Development and Licenses for Web Portal	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	2,000,000.00	0	0	0	0	0.00	1	2,000,000.00	2,000,000.00	
34		Cloud Service	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,000,000.00	0	0	0	0	0.00	1	1,000,000.00	1,000,000.00	
35		DevOps Frameworks Development	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,000,000.00	0	0	0	0	0.00	1	1,000,000.00	1,000,000.00	
36		Load Balancing Infrastructure & Development	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,000,000.00	0	0	0	0	0.00	1	1,000,000.00	1,000,000.00	
37	Cross-Agency ICT Projects (Enterprise Learning Management System with Student Portal)	Establishment of Web Portal and Moodle LMS Hosting on Cloud	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	9,000,000.00	0	0	0	0	0.00	1	9,000,000.00	9,000,000.00	
38		TV Display Panel	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	320,000.00	0	0	0	0	0.00	1	320,000.00	320,000.00	
39		Informercial/Scheduler Equipment	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	400,000.00	0	0	0	0	0.00	1	400,000.00	400,000.00	
40		Mobile Video Conferencing	lct	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	300,000.00	0	0	0	0	0.00	1	300,000.00	300,000.00	
SUBTOTAL CAPITAL BUDGET (TOTAL OF ALL CAPITAL BUDGET)																											
1		Lease of Venue, Accommodation and Meals	lct	0	0	1	1	1,497,750.00	0	0	0	0	0.00	1	0	0	1	1,497,750.00	0	0	0	0	0.00	2	1,497,750.00	2,995,500.00	
2		Transportation Services	lct	0	0	1	1	50,400.00	0	0	0	0	0.00	1	0	0	1	50,400.00	0	0	0	0	0.00	2	50,400.00	100,800.00	
CAPITAL BUDGET SUBTOTAL (TOTAL OF ALL CAPITAL BUDGET)																											
1		Conceptual Development Plan for PTA Office and Training Facilities in the New Clark City	lct	0	0	1	1	30,000,000.00	0	0	0	0	0.00	1	0	0	1	30,000,000.00	0	0	0	0	0.00	2	30,000,000.00	60,000,000.00	
TOTAL BUDGET SUBTOTAL																											
1		Motor Vehicle (Passenger Van)	unit	0	0	3	3	9,600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	3,200,000.00	9,600,000.00	
2		Multi-purpose Vehicle, 2.8 G Diesel AT	unit	0	0	1	1	1,700,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,700,000.00	1,700,000.00	
BUDGET SUBTOTAL (TOTAL OF ALL BUDGET)																											
1		Various Furniture and Fixtures	unit	1	0	0	1	16,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,000,000.00	16,000,000.00	
TOTAL																											
																							258,571,438.79				
																							25,657,143.88				
																							284,228,582.67				

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


LEEANN Q. BAUTISTA
 Administrative Officer V

Certified Funds Available / Certified Appropriate Funds Available:


LILIBETH B. SANTONIA
 Accountant / Budget Officer

Approved by:


GIL S. BELTRAN
 Head of Office/Agency

Date Prepared: March 14, 2023