

PHILIPPINE TAX ACADEMY INDICATIVE ANNUAL PROCUREMENT PLAN FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Common-use supplies and equipment (CSE)	PTA and Institutes	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	₱ 14,014,747.32	₱ 14,014,747.32	-	Procurement of various CSE items for the conduct of day-to-day activities of the academy
-	Other CSE items	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 2,589,376.11	₱ 2,589,376.11	-	Procurement of other CSE items for the conduct of day-to-day activities of the academy
-	Advertising, Printing, and Publication	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 150,000.00	₱ 150,000.00	-	Various Advertising, Printing, and Publication expenses
-	Petroleum, Oil, and Lubricant Products	GSD	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 150,000.00	₱ 150,000.00	-	Fuel and other lubricant expenses for the PTA Official vehicles
-	Training Expenses	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 2,400,000.00	₱ 2,400,000.00	-	For the conduct of various trainings/workshops and other activities of the Academy
-	Scholarships	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 3,000,000.00	₱ 3,000,000.00	-	For the participation in both local and foreign scholarships
-	Lease of Venue and Accommodation with Meals	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 10,000,000.00	₱ 10,000,000.00	-	For the conduct of various trainings/workshops and other activities of the Academy
-	Transportation Expenses	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 100,000.00	₱ 100,000.00	-	For the conduct of various trainings/workshops and other activities of the Academy
-	Meals Expenses	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 2,500,000.00	₱ 2,500,000.00	-	For the conduct of various trainings/workshops and other activities of the Academy
-	Strategic Planning	PCQAD	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 500,000.00	₱ 500,000.00	-	Conduct of Annual Strategic Planning
-	Mailing Stamp, Postage and Courier Services	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 20,000.00	₱ 20,000.00	-	Mailing Stamp, Postage and Courier-related expenses
-	Annual Medical and Physical Exam	HRMD	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 500,000.00	₱ 500,000.00	-	Mandatory tool to monitor the health status of employees
-	Newspaper and Magazine Subscription	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 200,000.00	₱ 200,000.00	-	Annual subscription of the newspaper and magazines for the PTA officials
-	CPD Program Accreditation	HRMD	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 15,000.00	₱ 15,000.00	-	CPD Program Accreditation expenses
-	Copyrights	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 50,000.00	₱ 50,000.00	-	Copyrights
-	Trademarks	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 50,000.00	₱ 50,000.00	-	Trademarks
-	Online Psychometrics Subscription	HRMD	NO	NP-53.9 - Small Value Procurement	Q3 2024	N/A	Q3 2024	Q3 2024	Corporate Budget	₱ 80,000.00	₱ 80,000.00	-	Online Psychometrics Subscription
-	Online Psychometrics on Ethics-Oriented Personality Test Subscription	HRMD	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 500,000.00	₱ 500,000.00	-	Online Psychometrics on Ethics-Oriented Personality Test Subscription
-	Renewal of eBooks Subscription	LSD	NO	Direct Contracting	Q2 2024	N/A	Q2 2024	Q2 2024	Corporate Budget	₱ 100,000.00	₱ 100,000.00	-	Annual subscription for the Legal Services Division
-	Curriculum Management System Development, Competency Assessment and Course Development Consultant	PTA and Institutes	NO	NP-53.7 Highly Technical Consultants	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 792,000.00	₱ 792,000.00	-	Hiring of Highly Technical Consultant
-	Curriculum and Course Development Consultant	PTA and Institutes	NO	NP-53.7 Highly Technical Consultants	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱ 702,000.00	₱ 702,000.00	-	Hiring of Highly Technical Consultant

-	Manual Developer Consultant	PTA and Institutes	NO	NP-53.7 Highly Technical Consultants	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱	900,000.00	₱	900,000.00	-	Hiring of Highly Technical Consultant
-	Management Consultant	PTA and Institutes	NO	NP-53.7 Highly Technical Consultants	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱	960,000.00	₱	960,000.00	-	Hiring of Highly Technical Consultant
-	ICT Infrastructure and Cyber Security Consultant	PTA and Institutes	NO	NP-53.7 Highly Technical Consultants	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱	1,308,000.00	₱	1,308,000.00	-	Hiring of Highly Technical Consultant
-	Development and Implementation of Information System Consultant	PTA and Institutes	NO	NP-53.7 Highly Technical Consultants	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱	654,000.00	₱	654,000.00	-	Hiring of Highly Technical Consultant
-	Reparis and Maintenance of Motor Vehicles	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	₱	320,000.00	₱	320,000.00	-	Regular inspections, maintenance, and prompt repairs of PTA Official vehicles
-	Rental of Printing Services (Printers/Copiers)	GSD	NO	NP-53.9 - Small Value Procurement	Q2 2024	N/A	Q2 2024	Q2 2024	Corporate Budget	₱	210,000.00	₱	210,000.00	-	Lease of Printing services for the Academy
-	Rental of Transportation Services	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 to Q4 2024	N/A	Q1 to Q4 2024	Q1 to Q4 2024	Corporate Budget	₱	800,000.00	₱	800,000.00	-	To provide transportation services for the conduct of various trainings/workshops and other activities of
-	GAD: Lease of Venue, Accommodation with Meals	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 to Q4 2024	N/A	Q1 to Q4 2024	Q1 to Q4 2024	Corporate Budget	₱	500,000.00	₱	500,000.00	-	For the conduct of executive meetings, quarterly meetings, implementation of various
-	GAD: Transportation Services	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 to Q4 2024	N/A	Q1 to Q4 2024	Q1 to Q4 2024	Corporate Budget	₱	100,000.00	₱	100,000.00	-	For the conduct of various meetings/trainings/workshops of the GFPS
-	GAD: Meals expenses	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 to Q4 2024	N/A	Q1 to Q4 2024	Q1 to Q4 2024	Corporate Budget	₱	100,000.00	₱	100,000.00	-	For the conduct of various meetings/trainings/workshops and other activities of
-	Other supplies and materials expenses (GAD-related activities- brochures)	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 to Q4 2024	N/A	Q1 to Q4 2024	Q1 to Q4 2024	Corporate Budget	₱	100,000.00	₱	100,000.00	-	For the conduct of various meetings/trainings/workshops and other activities of
-	Customized GAD Polo Shirt or Tshirts	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 to Q4 2024	N/A	Q1 to Q4 2024	Q1 to Q4 2024	Corporate Budget	₱	100,000.00	₱	100,000.00	-	For the celebration of GAD-related celebrations
-	Customized GAD Jacket	PTA and Institutes	NO	NP-53.9 - Small Value Procurement	Q1 to Q4 2024	N/A	Q1 to Q4 2024	Q1 to Q4 2024	Corporate Budget	₱	60,000.00	₱	60,000.00	-	For the conduct of various meetings/trainings/workshops and other activities of
-	Provision for DICT-Endorsed ISSP	ITD	NO	Competitive Bidding	Q1 to Q3 2024	Q1 to Q3 2024	Q1 to Q3 2024	Q1 to Q3 2024	Corporate Budget	-	-	-	₱	52,936,000.00	Provision for DICT-Endorsed ISSP
-	Procurement of ICT and other machinery and equipment: Teleprompter QR Code Scanner DSLR Camera Wireless Lapel Microphone Wireless Microphone Microphone Stand Amplifier Equalizer HDMI cable VGA Splitter	ITD	YES	NP-53.9 - Small Value Procurement	Q2 2024	N/A	Q2 2024	Q2 2024	Corporate Budget	-	-	-	₱	342,512.00	Procurement of various ICT machineries and equipment
-	Procurement of various furniture and fixtures: Book Shelf Mobile Pedestal Free-standing table with mobile pedestal Steel rack organizer Other Furnitures and Fixtures	PTA and Institutes	YES	NP-53.9 - Small Value Procurement	Q1 2024	N/A	Q1 2024	Q1 2024	Corporate Budget	-	-	-	₱	815,000.00	Procurement of Various Furniture and Fixtures
-	Multi-purpose Vehicle (MPV)	RMG	YES	Competitive Bidding	Q1 2024	Q1 2024	Q1 2024	Q1 2024	Corporate Budget	-	-	-	₱	1,600,000.00	*subject to approval of the DBM, non-approval shall mean for non-inclusion in the APP
-	Passenger Van	PTA and Institutes	YES	Competitive Bidding	Q1 2024	Q1 2024	Q1 2024	Q1 2024	Corporate Budget	-	-	-	₱	5,490,000.00	*subject to approval of the DBM, non-approval shall mean for non-inclusion in the APP
TOTAL									TOTAL:	₱	105,708,635.43	₱	44,525,123.43	₱	61,183,512.00