



DEPARTMENT OF FINANCE
PHILIPPINE TAX ACADEMY

Roxas Boulevard corner Pablo Ocampo Sr. Street
 Manila 1004



REQUEST FOR QUOTATION

Date: November 25, 2024
 RFQ No.: RFQ-2024-088

Company/Business Name: _____

Address: _____

TIN: _____

The Philippine Tax Academy, through its Bids and Awards Committee (BAC), intends to procure **Annual Physical Exam (APE) for the PTA Officials and Permanent Employees thru Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you and your duly authorized representative not later than the deadline on **29 November 2024 at 08:00 A.M.**

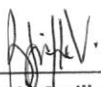
Ma. Luisa M. Notario
 MA. LUISA M. NOTARIO
 Director IV *ML*

Unit	Quantity	Article/Merchandise/Specification	Unit Price	Approved Budget for the Contract (ABC)
lot	1	Annual Physical Exam (APE) for the PTA Officials and Permanent Employees Duration Date: December 06, 2024; On-site at Department of Finance Premises Number of Participants: 26 Specifications:		
person(s)	26	Basic Laboratory a. Complete Medical Examination i. Vital signs (Heart rate, Blood Pressure, Temperature, etc.) ii. Anthropometric Measurements (Height, Weight, and BMI) iii. Visual Acuity iv. Medical History v. Physical Assessment (male doctor for male patients and female doctor for female patients; physical setup shall ensure the privacy of the PTA Officials/employees) b. Complete Blood Count (CBC) with Platelet Count (13 parameters with 5 parts differential count) c. Blood Chemistry i. Fasting Blood Sugar (FBS) ii. Blood Urea Nitrogen (BUN) iii. Lipid Profile (Cholesterol, Triglycerides, HDL, LDL, VDL) iv. Blood Uric Acid (BUA) v. Serum Glutamic-Pyruvic Transaminase (SGPT)	₱ 3,202.75	₱ 83,271.50

		vi. Serum Glutamic-Oxaloacetic Transaminase Creatinine			
		d. Chest X-ray (PA)			
		e. Urinalysis			
		f. Drug Test (THC & Methamphetamines)			
		Additional Optional Laboratory/Diagnostic Examinations:			
		a. PTA Personnel both female and male for 26 pax			
		i. Electrocardiograph	₱ 336.25	₱ 8,742.50	
		ii. Fecalysis	₱ 132.25	₱ 3,438.50	
		iii. Hemoglobin A1C	₱ 551.25	₱ 14,332.50	
		iv. Whole Abdomen Ultrasound	₱ 2,964.25	₱ 77,070.50	
		v. HIV Test	₱ 512.50	₱ 13,325.00	
		b. Female			
person(s)	11	i. Breast Ultrasound (for 30 years old and above) for 11 pax	₱ 1,853.25	₱ 20,385.75	
person(s)	13	ii. Pap Smear for 13 pax	₱ 555.00	₱ 7,215.00	
		c. Male			
person(s)	10	i. Prostate-Specific Antigen (PSA) (35 years old and above) for 10 pax	₱ 1,214.00	₱ 12,140.00	
		Others: Consultation for the interpretation of results of laboratory/ diagnostic examinations for 26 pax	₱ 1,100.00	₱ 28,600.00	
		Kindly see and fill-out the attached "Annex A" for Technical Specifications and compliance			
		Note: The following documents are also required to be submitted along with your quotation on the specified deadline above:			
		1. Latest copy of Mayor's / Business Permit			
		2. PhilGEPS Registration Number			
		3. Notarized Omnibus Sworn Statement (OSS) to be submitted upon receipt of approved Purchase Order (PO)			
		Nothing Follows			
		Total		₱ 268,521.25	

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s above articles/merchandise.

Canvassed by:



Ray-ann V. Sorilla
Administrative Officer V



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MA. LUISA M. NOTARIO
 Director IV

Unit	Quantity	Article/Merchandise/Specification	Unit Price	Total Price
lot	1	Annual Physical Exam (APE) for the PTA Officials and Permanent Employees Duration Date: December 06, 2024; On-site at Department of Finance Premises Number of Participants: 26 Specifications: Basic Laboratory a. Complete Medical Examination i. Vital signs (Heart rate, Blood Pressure, Temperature, etc.) ii. Anthropometric Measurements (Height, Weight, and BMI) iii. Visual Acuity iv. Medical History v. Physical Assessment (male doctor for male patients and female doctor for female patients; physical setup shall ensure the privacy of the PTA Officials/employees)		
person(s)	26	b. Complete Blood Count (CBC) with Platelet Count (13 parameters with 5 parts differential count) c. Blood Chemistry i. Fasting Blood Sugar (FBS) ii. Blood Urea Nitrogen (BUN) iii. Lipid Profile (Cholesterol, Triglycerides, HDL, LDL, VDL) iv. Blood Uric Acid (BUA) v. Serum Glutamic-Pyruvic Transaminase (SGPT)		

		vi. Serum Glutamic-Oxaloacetic Transaminase Creatinine d. Chest X-ray (PA) e. Urinalysis f. Drug Test (THC & Methamphetamines)	
		Additional Optional Laboratory/Diagnostic Examinations:	
		a. PTA Personnel both female and male for 26 pax	
		i. Electrocardiograph ii. Fecalalysis iii. Hemoglobin A1C iv. Whole Abdomen Ultrasound v. HIV Test	
		b. Female	
person(s)	11	i. Breast Ultrasound (for 30 years old and above) for 11 pax	
person(s)	13	ii. Pap Smear for 13 pax	
		c. Male	
person(s)	10	i. Prostate-Specific Antigen (PSA) (35 years old and above) for 10 pax	
		Others: Consultation for the interpretation of results of laboratory/ diagnostic examinations for 26 pax	
		Kindly see and fill-out the attached "Annex A" for Technical Specifications and compliance	
		Note: The following documents are also required to be submitted along with your quotation on the specified deadline above:	
		1. Latest copy of Mayor's / Business Permit 2. PhilGEPS Registration Number 3. Notarized Omnibus Sworn Statement (OSS) to be submitted upon receipt of approved Purchase Order (PO)	
		Nothing Follows	
		Total	

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s above articles/merchandise.

Canvassed by: 

Ray-ann V. Sorilla
Administrative Officer V

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es

Annex A

Technical Specifications for Annual Physical Exam	
Project Title:	Annual Physical Exam (APE) for the PTA Officials and Permanent Employees
Approved Budget of the Contract (ABC):	Php 268,521.25
Specifications:	Bidder's Statement of Compliance
	<i>(please fill-out) (please specify brands and models)</i>
Annual Physical Exam (APE) for the PTA Officials and Permanent Employees Duration Date: December 06, 2024 Number of Participants:26 pax Location: On-site at Department of Finance Premises Basic Laboratory: a. Complete Medical Examination i. Vital signs (Heart rate, Blood Pressure, Temperature, etc.) ii. Anthropometric Measurements (Height, Weight, and BMI) iii. Visual Acuity iv. Medical History v. Physical Assessment (male doctor for male patients and female doctor for female patients; physical setup shall ensure the privacy of the PTA Officials/employees)	
b. Complete Blood Count (CBC) with Platelet Count (13 parameters with 5 parts differential count)	
c. Blood Chemistry i. Fasting Blood Sugar (FBS) ii. Blood Urea Nitrogen (BUN) iii. Lipid Profile (Cholesterol, Triglycerides, HDL, LDL, VDL) iv. Blood Uric Acid (BUA) v. Serum Glutamic-Pyruvic Transaminase (SGPT) vi. Serum Glutamic-Oxaloacetic Transaminase Creatinine	
d. Chest X-ray (PA) e. Urinalysis f. Drug Test (THC & Methamphetamines)	
Additional Optional Laboratory/Diagnostic Examinations: a. PTA Personnel both female and male i. Electrocardiograph ii. Fecalysis iii. Hemoglobin A1C iv. Whole Abdomen Ultrasound v. HIV Test	

<p>b. Female</p> <p>i. Breast Ultrasound (for 30 years old and above) for 11 pax</p> <p>ii. Pap Smear for 13 pax</p> <p>c. Male</p> <p>i. Prostate-Specific Antigen (PSA) (35 years old and above) for 10 pax</p> <p>Others: Consultation for the interpretation of results of laboratory/ diagnostic examinations for 26 pax</p>	
<p>Other Requirements:</p> <p>1.) The conduct of onsite laboratory examination shall be at the Department of Finance premises.</p> <p>2.) The service provider must deploy adequate number of medical professionals.</p> <p>3.) The service provider must bring on site, adequate number of operational equipment (example: mobile x-ray machines, PPEs, etc.) for their health care providers and other consumables necessary for the testing services.</p> <p>4.) The Clinical/Medical Diagnostic Facility preferably be located in Metro Manila, otherwise, the service provider must have a satellite and/or branch clinic in Metro Manila to cater to PTA employees who will not be able to undergo onsite APE medical/physical examination.</p> <p>5.) Must have a valid License to Operate issued by the Department of Health (DOH) following the Standards and Requirements of Administrative Order (AO) No. 2007-027.</p> <p>6.) Must have a valid Certificate of Accreditation for PNS ISO 15189:2013 and conform with the Philippine Accreditation Bureau (PAB) conditions for laboratory accreditation in the field of medical test and must be ISO 9001:2015 Certified.</p> <p>7.) There should be a Medical Report that includes the test summary (findings and recommendations) provided for the MDC and employees based on the results of the laboratory medical examinations.</p>	
<p><i>I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.</i></p>	

Name of Company **Signature of Authorized Representative** **Date**