



DEPARTMENT OF FINANCE
PHILIPPINE TAX ACADEMY
 Roxas Boulevard corner Pablo Ocampo Sr. Street
 Manila 1004



REQUEST FOR QUOTATION

Date: November 20, 2024
 RFQ No.: RFQ-2024-089

Company/Business Name: _____

Address: _____

TIN: _____

The Philippine Tax Academy, through its Bids and Awards Committee (BAC), intends to procure **Various Food Items** thru **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you and your duly authorized representative not later than the deadline on **26 November 2024 at 08:00 A.M.**

MA. LUISA M. NOTARIO
 Director IV

MEB

Unit	Quantity	Article/Merchandise/Specification	Unit Price	Approved Budget for the Contract (ABC)
lot	1	Procurement of Various Food Items		
piece	50	Holiday Ham, 1kg	₱ 603.00	₱ 30,150.00
can	100	Luncheon Meat, Regular, 340g	₱ 207.50	₱ 20,750.00
can	150	Corned Beef, Gold, Angus, 260g	₱ 131.78	₱ 19,767.00
pack	50	Spaghetti Sauce, Italian Style, 900g	₱ 102.17	₱ 5,108.50
pack	50	Gourmet Spaghetti, 1kg	₱ 105.62	₱ 5,281.00
bottle	50	Instant Coffee, Gold Roast, 100g	₱ 320.00	₱ 16,000.00
pack	50	Washed Sugar, 1kg	₱ 86.50	₱ 4,325.00
pack	150	All Purpose Cream, 250ml	₱ 71.35	₱ 10,702.50
can	150	Sweetened Condensed Creamer, 300ml	₱ 56.50	₱ 8,475.00
can	100	Mixed Fruit, 836g	₱ 90.55	₱ 9,055.00
pack	50	Original Filled Cheese, 430g	₱ 142.00	₱ 7,100.00
bottle	50	Nata De Coco, 680g	₱ 115.95	₱ 5,797.50
bottle	50	Kaong, 680g	₱ 145.88	₱ 7,294.00
		Kindly see and fill-out the attached "Annex A" for Table of Rating Factor and compliance		
		Note: The following documents are also required to be submitted along with your quotation on the specified deadline above:		

	1. Latest copy of Mayor's / Business Permit 2. PhilGEPS Registration Number 3. Latest Annual Income/Business Tax Return 4. Notarized Omnibus Sworn Statement (OSS) to be submitted upon receipt of approved Purchase Order (PO) ***Nothing Follows***		
		Total	₱ 149,805.50

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s above articles/merchandise.

Canvassed by: 

Ray-ann V. Sorilla
Administrative Officer V



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MA. LUISA M. NOTARIO
Director IV

Ma.

Unit	Quantity	Article/Merchandise/Specification	Unit Price	Total Price
lot	1	Procurement of Various Food Items		
piece	50	Holiday Ham, 1kg		
can	100	Luncheon Meat, Regular, 340g		
can	150	Corned Beef, Gold, Angus, 260g		
pack	50	Spaghetti Sauce, Italian Style, 900g		
pack	50	Gourmet Spaghetti, 1kg		
bottle	50	Instant Coffee, Gold Roast, 100g		
pack	50	Washed Sugar, 1kg		
pack	150	All Purpose Cream, 250ml		
can	150	Sweetened Condensed Creamer, 300ml		
can	100	Mixed Fruit, 836g		
pack	50	Original Filled Cheese, 430g		
bottle	50	Nata De Coco, 680g		
bottle	50	Kaong, 680g		
		Kindly see and fill-out the attached "Annex A" for Table of Rating Factor and compliance		
		Note: The following documents are also required to be submitted along with your quotation on the specified deadline above:		

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		Total	

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s above articles/merchandise.

Canvassed by: 

 Ray-ann V. Sorilla
 Administrative Officer V

 Signature over Printed Name

 Position/Designation

 Office Telephone/Fax/Mobile Nos.

 Email address/es

Annex A

Technical Specifications	
Project Title:	Procurement of Various Food Items
Approved Budget for the Contract (ABC):	Php 149,805.50
<p>Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification". Statement of "comply" or any equivalent term must be supported by evidence in a Bidder's Bid and cross-referenced to that evidence (if applicable)</p>	
Specification	Bidder's Statement of Compliance
<p>Supply and delivery of:</p> <ul style="list-style-type: none"> - Holiday Ham, 1kg - Luncheon Meat, Regular, 340g - Corned Beef, Gold, Angus Beef, 260g - Spaghetti Sauce, Italian Style, 900g - Gourmet Spaghetti, 1kg - Instant Coffee, Gold Roast, 100g - Washed Sugar, 1kg 	<p><i>(please fill-out)</i> <i>(please specify brands and models)</i></p>
<ul style="list-style-type: none"> - All Purpose Cream, 250ml - Sweetened Condensed Creamer, 300ml - Mixed Fruit, 836g - Original Filled Cheese, 430g - Nata De Coco, 680g - Kaong, 680g 	

<p>Additional specifications:</p> <ol style="list-style-type: none"> 1. Goods must have at least six (6) months before its expiration date. 2. The Supplier must be amenable to provide at least three (3) store branches for the pick-up of goods. 3. Good are properly stored before the scheduled pick-up, especially for frozen and perishable products. 4. Pick-up of goods is required 30 days upon receipt of approved Purchase Order (PO) 	
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I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Name of Company	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Authorized Representative	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Date
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