



## REQUEST FOR QUOTATION

Date: January 27, 2025  
RFQ No.: RFQ-2025-009

Company/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

The Philippine Tax Academy, through its Bids and Awards Committee (BAC), intends to procure **Uninterrupted Power Supply - Mid Range** thru **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you and your duly authorized representative not later than the deadline on **3 February 2025 at 08:00 A.M.**

MA. LUISA M. NOTARIO  
Director IV

Lot #	Unit	Quantity	Article/Merchandise/Specification	Unit Price	Approved Budget for the Contract (ABC)
Lot 1	piece	70	<b>Procurement of Uninterrupted Power Supply - Mid Range</b>  Kindly see and fill-out the attached "Annex A" for Technical Specifications and compliance  <b>Note: The following documents are also required to be submitted along with your quotation on the specified deadline above:</b> 1. Latest copy of Mayor's / Business Permit 2. PhilGEPS Registration Number 3. Latest Annual Income / Business Tax Return 4. Notarized Omnibus Sworn Statement (OSS) to be submitted upon receipt of approved Purchase Order (PO) ***Nothing Follows***	₱ 9,000.00	₱ 630,000.00
			<b>Total</b>		₱ 630,000.00

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s above articles/merchandise.

Canvassed by:

Merquiades DC Castillo  
Chief Administrative Officer



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MA. LUISA M. NOTARIO  
Director IV

Lot #	Unit	Quantity	Article/Merchandise/Specification	Unit Price	Total Price
Lot 1	piece	70	<p><b>Procurement of Uninterrupted Power Supply - Mid Range</b></p> <p>Kindly see and fill-out the attached "Annex A" for Technical Specifications and compliance</p> <p><b>Note: The following documents are also required to be submitted along with your quotation on the specified deadline above:</b></p> <ol style="list-style-type: none"><li>1. Latest copy of Mayor's / Business Permit</li><li>2. PhilGEPS Registration Number</li><li>3. Latest Annual Income / Business Tax Return</li><li>4. Notarized Omnibus Sworn Statement (OSS) to be submitted upon receipt of approved Purchase Order (PO)</li></ol> <p>***Nothing Follows***</p> <p style="text-align: right;"><b>Total</b></p>		

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s above articles/merchandise.

Canvassed by:

Melquiades DC Castillo  
Chief Administrative Officer

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone/Fax/Mobile Nos.

\_\_\_\_\_  
Email address/es

## Annex A

Technical Specifications	
<b>Project Title:</b>	Procurement of Uninterrupted Power Supply - Mid Range
<b>Approved Budget for the Contract (ABC):</b>	Php 630,000.00
<p><i>Bidders must state here either " <b>Comply</b> " or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification". Statement of "comply" or any equivalent term must be supported by evidence in a Bidder's Bid and cross-referenced to that evidence (if applicable)</i></p>	
Specification	Bidder's Statement of Compliance
<b>Lot 1: Uninterrupted Power Supply - Mid Range</b> Technical Specifications:  <b>Type:</b> Tower  <b>Capacity:</b> 1200VA/650Watts, AVR  <b>Transfer Time:</b> ≤10ms including direction time  <b>Output Connection Type:</b> 4 universal, 1 IEC 60320 C13  <b>Battery:</b> Voltage (12V), Capacity (9.0Ah), replaceable battery  <b>Warranty and Service Maintenance:</b> 2-years	<p><i>(specify brand name and model)</i> <i>(please fill-out)</i></p>
<b>Delivery Schedule:</b> Within 30 Calendar Days upon receipt of P.O. or approved sample	<p><i>(please fill-out)</i></p>
<p><i>I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.</i></p>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Name of Company</b> </div> <div style="width: 30%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Signature of Authorized Representative</b> </div> <div style="width: 30%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Date</b> </div> </div>	