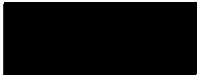






Republic of the Philippines  
Department of Finance  
**PHILIPPINE TAX ACADEMY**  
Roxas Boulevard corner Pablo Ocampo Sr. Street,  
Manila 1004



**PURCHASE ORDER**  
**PHILIPPINE TAX ACADEMY**  
**Entity Name**

Supplier: <b>MOSTACO MARKETING</b>		P.O No. : <b>PO-2025-014</b>			
Address: <b>68A Lalaine Bennet St., BF Resort Village, Talon II, Las Piñas City</b>		Date: <b>March 13, 2025</b>			
TIN: <b>915-524-116-000</b>		Mode of Procurement: <b>Section 52.1(b)(Shopping)</b>			
<b>Reminder:</b> Please furnish this Office the following articles subject to the terms and conditions contained herein:					
<b>Place of Delivery:</b> Department of Finance, DOF Bldg., Roxas Blvd., Manila		<b>Delivery Term:</b> Within 15 Calendar Days upon receipt of P.O.			
<b>Date of Delivery :</b> Within 15 Calendar Days upon receipt of P.O.		<b>Payment Term:</b> Government Terms			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<b>Procurement of Common-Use Supplies and Equipment</b>	1		
	can	Disinfectant Spray, Aerosol Type, 400g	10	₱339.00	₱3,390.00
	pack	Trashbag, 37" x 40", XL, 10 pieces per roll or pack, Black	15	₱42.00	₱630.00
	box	Long Folder, Pressboard, 100 Pieces per box, Green	2	₱1,440.00	₱2,880.00
	can	Insecticide, 600ml	10	₱304.00	₱3,040.00
	ream	Paper, Multicopy A4, 80gsm, 500pcs/ream	50	₱209.00	₱10,450.00
	pack	Tissue, Interfolded Paper Towel, 1-ply, 175 pulls	180	₱36.00	₱6,480.00
	piece	Sign Pen, medium tip, 1.0mm ball, Liquid Rollerball Pen, Black	50	₱64.00	₱3,200.00
	piece	Sign Pen, medium tip, 1.0mm ball, Liquid Rollerball Pen, Blue	50	₱64.00	₱3,200.00
	piece	Sign Pen, extra-fine tip, 0.5mm ball, Black	60	₱57.00	₱3,420.00
	piece	Sign Pen, extra-fine tip, 0.5mm ball, Blue	60	₱57.00	₱3,420.00
	box	Whiteboard Marker, Black, 12 pieces per box	5	₱180.00	₱900.00
	box	Whiteboard Marker, Blue, 12 pieces per box	5	₱180.00	₱900.00
	piece	Extension Cord Set, with individual switch, 4-gang, White	15	₱848.00	₱12,720.00
	piece	Extension Wheel, 3-gan, 15-meter cord length	2	₱2,079.00	₱4,158.00
	pack	Colored Sticker Paper, High-Gloss Finish, A4 size, 10 pieces/pack, Yellow	5	₱59.00	₱295.00
	pack	Colored Sticker Paper, High-Gloss Finish, A4 size, 10 pieces/pack, Green	5	₱59.00	₱295.00
	pack	Sticker Paper, High-Gloss Finish, A4 Size, 10 pieces/pack	20	₱32.00	₱640.00
		<i>see attached "Technical Specifications" (The T.S. shall form part of the Contract)</i>			
<b>(Total Amount in Words)</b>		<b>Sixty Thousand Eighteen Pesos</b>			<b>₱60,018.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
					
Signature Over Printed Name of the Supplier		GIL S. BELTRAN President			
03/14/25		Signature Over Printed Name of Authorized Official			
Date					
Fund Cluster: <b>01 Regular Agency Fund</b>		ORS/BURS Number: <b>02-101277-2025-03-00101</b>			
Funds Available: <b>₱60,018.00</b>		Date of the ORS/BURS: <b>13 March, 2025</b>			
		Amount: <b>₱60,018.00</b>			
LILIBETH B. SANTONIA Chief Accountant Head of Accounting Division/Unit					