




Republic of the Philippines
Department of Finance
PHILIPPINE TAX ACADEMY
Roxas Boulevard corner Pablo Ocampo Sr. Street,
Manila 1004



PURCHASE ORDER
PHILIPPINE TAX ACADEMY
Entity Name

Supplier: KHEMZ OFFICE SUPPLIES AND EQUIPMENT TRADING		P.O No. : PO-2025-015			
Address: B4 L17 Southville 8 San Isidro Rodriguez, Rizal		Date: March 13, 2025			
TIN: 336-282-491-000		Mode of Procurement: NP-53.9 - Small Value Procurement			
Reminder: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: Department of Finance, DOF Bldg., Roxas Blvd., Manila		Delivery Term: Within 5 Calender Days upon receipt of P.O.			
Date of Delivery : Within 5 Calender Days upon receipt of P.O.		Payment Term: Government Terms			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Procurement of T-Shirt for the PTA Officials and Employees for the 2025 National Women's Month Celebration <i>see attached "Technical Specifications" (The T.S. shall form part of the Contract)</i>	60	₱450.00	₱27,000.00
(Total Amount in Words)		Twenty-Seven Thousand Pesos			₱27,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
					
Signature Over Printed Name of the Supplier		GIL S. BELTRAN President			
March 13, 2025 Date		Signature Over Printed Name of Authorized Official			
Fund Cluster:	01 Regular Agency Fund		ORS/BURS Number: 02-101277-2025-03-00100		
Funds Available:	₱27,000.00		Date of the ORS/BURS: 13 March, 2025		
		Amount: ₱27,000.00			
LILIBETH B. SANTONIA Chief Accountant Head of Accounting Division/Unit					